SPECIAL USE OF LAND PERMIT
TEMPORARY CONSTRUCTION PERMIT
TENT PERMIT
(Private Property)

In addition to your application, the following is also required:

- ☐ **Three copies of a site plan (1/16 inch = 1 foot OR 1 inch = 20 feet scale) shall be submitted showing the following:**
  - . Lot Dimensions
  - . Existing Structures
  - . Proposed Structures
  - . Setbacks

- ☐ **Deed or other proof of ownership may be required prior to issuance of permit**

- ☐ **City Council approval is required for encroachments on public property**

Separate applications are required for each location and/or building.

The following inspections are required for a Special Use of Land Permit and a Temporary Construction Permit:

#256 Inspection prior to event
#255 Final inspection, clean-up completed

The following inspections are required for a Tent Permit:

#254 Approval prior to event
#255 Final inspection, clean-up completed

An Electrical Permit may also be required to complete your project.

04/03

BUILDING & SAFETY DEPARTMENT
4500 Maple / Dearborn, MI 48126
313/943-2150

SPECIAL USE OF LAND PERMIT APPLICATION
TEMPORARY CONSTRUCTION PERMIT APPLICATION
TENT PERMIT APPLICATION
(Private Property)

☐ Special Use of Land ☐ Temporary Construction ☐ Tent

LOCATION AND DESCRIPTION OF LOT:

Address _____

Lot No. _____ Subdivision _____

DESCRIPTION OF EXISTING PROPOSED USE:

Existing or Previous Use of Land _____

Are there any buildings on this parcel? YES_____ NO_____

If so, list use: _____

Proposed Use of Land and/or Buildings_____

Are toilet facilities available? YES_____ NO_____

If so, where? _____

Describe proposed enclosures, if any: _____

DATES OF PROJECT OR EVENT (Start Date to Finish Date): _____

PROPERTY OWNER INFORMATION/AFFIDAVIT:
I do hereby certify that I am the owner of the property herein described and that I have given the applicant herein named permission to perform the work described in this application:

Name of Property Owner_____

Address _____

Phone Number _____

Driver's License or State Identification Number _____

Date of Birth _____/_____/_____

Signature of Property Owner _____

APPLICANT INFORMATION/AFFIDAVIT:

Application is hereby made for a permit to perform work as described in this application and the accompanying drawings, which are a part of this application. The acceptance of the permit shall constitute an agreement to abide by all codes and ordinances enforced by the City of Dearborn.

Name _____

Address _____

Phone Number _____

Driver's License or State Identification Number _____

Date of Birth _____/_____/_____

Signature of Applicant _____

Subscribed and sworn to before me this _____ day of _____, _____

_____

Notary Public, Wayne County, Michigan **My commission expires** _____

FOR OFFICE USE ONLY

☐ Application complete
☐ 3 Copies of Drawings submitted

Staff Initials _____

Permit Number _____
Date Submitted _____

Plan Reviewer _____
Date Approved _____

City Engineer Approval _____
Date Approved _____

B&S Director Approval _____
Date Approved _____

Permit Fee $_____
Penalty Fee $_____
Plan Examination Fee $_____

PAY THIS AMOUNT $_____