

RESIDENTIAL RENOVATION (INTERIOR) PERMIT

**A Residential Renovation (Interior) Permit is required for the following:
INTERIOR REMODELING/ REPAIRS / INSULATION**

In addition to your application, the following is also required:

- Three sets of drawings ($\frac{1}{4}$ inch = 1 foot) shall be submitted for interior remodeling or repairs showing the following:**
 - What will be removed
 - What will be added
 - Electrical plan
 - Plumbing plan
 - Heating plan
 - Floor plan identifying all rooms
 - Complete floor, wall and ceiling detail

- A copy of a signed contract shall be submitted**

- Certain neighborhoods require a Property Owner Association and/or a Historical District review. Documentation shall be submitted, if applicable.**

- The following inspections may be required for Residential Renovation (Interior) Permit:**
 - #116 Concrete floor before concrete
 - #130 Structural inspection after mechanical roughs
 - #132 Insulation prior to drywall
 - #140 Final project inspection after mechanical finals

The following permits may also be required to complete your project:

**Plumbing Permit
Electrical Permit
Fire Alarm Permit
HVAC Permit**



City of Dearborn
BUILDING & SAFETY DEPARTMENT
4500 Maple, Dearborn, MI 48126
313/943-2150

**RESIDENTIAL RENOVATION (INTERIOR)
PERMIT APPLICATION**

LOCATION AND DESCRIPTION OF LOT:

Address _____

DESCRIPTION OF PROPOSED WORK:

Width	Length	Height	Floor Area	Exterior Wall Material
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CONSTRUCTION COST: \$ _____

CONSTRUCTION CONTRACTOR:

Name _____ Address _____
Telephone No. _____ Registration No. _____
Federal Employer I.D. Number or Reason for Exemption _____
Workers Compensation Insurance Carrier or Reason or Exemption _____
MESC Employer Number or Reason for Exemption _____

PROPERTY OWNER INFORMATION/AFFIDAVIT:

I do hereby certify that I am the owner of the property herein described and that I have given the applicant herein named permission to perform the work described in this application:

Name of Property Owner _____

Address _____

Phone Number _____

Driver's License or State Identification Number _____

Date of Birth ____/____/____

Signature of Property Owner _____

APPLICANT INFORMATION/AFFIDAVIT:

Application is hereby made for a permit to perform work as described in this application and the accompanying drawings, which are a part of this application. The acceptance of the permit shall constitute an agreement to abide by all codes and ordinances enforced by the City of Dearborn.

Name _____

Address _____

Phone Number _____ Dearborn Registration No. _____

Driver's License or State Identification Number _____

Date of Birth ____/____/____

Signature of Applicant _____

Subscribed and sworn to before me this _____ day of _____, _____

Notary Public, Wayne County, Michigan

My commission expires _____

Section 23a of the State Construction Code Act of 1972, PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of Section 23a are subjected to civil fines.
AUTHORITY: P.A. 230 OF 1972, AS AMENDED
COMPLETION: MANDATORY TO OBTAIN PERMIT
PENALTY: PERMIT WILL NOT BE ISSUED

FOR OFFICE USE ONLY

- Application complete
- 3 Sets of Mortgage Survey/Drawings Submitted
- Signed Contract

Staff Initials _____

Permit Number _____

Date Submitted _____

Plan Reviewer _____

Date Approved _____

Permit Fee \$ _____

Penalty Fee \$ _____

Plan Examination Fee \$ _____

PAY THIS AMOUNT \$ _____