

**CITY OF DEARBORN**  
**DEPARTMENT OF PUBLIC WORKS**  
**BLOCK PARTY POLICY**

The Department of Public Works has established the following policy regarding neighborhood block parties.

The Director of the Department of Public Works, 2951 Greenfield Road, Dearborn, MI. 48120, must receive a written request and petition for the block party. The request must include the name of the Sponsor of the block party, the date and the time of the block party as well as an alternate date in the event of bad weather (rain date). As Sponsor, also include your name, address, telephone number, streets to be barricaded and the cross streets involved.

The petition must have the signatures and addresses of at least 50% of the residents on the streets to be barricaded. The original petition will be valid for five years and a new petition will have to be submitted every five years thereafter. (However, if complaints are received from citizens at any time, you will be required to submit a new petition).

In order to coordinate the activities of other departments/divisions involved with this event, our Department must receive advance written notice/petition within 72 hours prior to your scheduled block party date. Late notifications may be denied.

Barricades issued by the Department of Public Works must be utilized to secure streets. The Sponsor will be responsible for the non-refundable permit fee of \$10.00 and a barricade deposit of \$60.00 for the use of the barricades. The Sponsor will be charged \$60.00 per barricade if the barricades are returned in a damaged condition. The Sponsor (or designated representative) must pick up and return the barricades at the Greenfield Yard, 2951 Greenfield Road, between 8:00 a.m. and 4:00 p.m. on the Friday before and return them no later than the following Tuesday by 4:00 p.m. Barricades must be returned to the Department of Public Works within five (5) days of the issuance. Failure to do so will result in the forfeit of the deposit and an additional charge for each missing barricade.

(When closing off streets, do not block street access with a motor vehicle, picnic tables, trash receptacles, etc. Only city issued barricades may be used for this purpose.)

Any questions or concerns regarding this Policy should be directed to the Department of Public Works at 943-2085.

**RELEASE AND HOLD HARMLESS AGREEMENT**

**The applicant agrees to indemnify and hold harmless the City of Dearborn for any and all claims, damages, losses or actions at law arising from this activity caused by the applicant, guests or invitees. APPLICANT HAS READ AND UNDERSTOOD THE ABOVE RELEASE AND ITS CONDITIONS.**

\_\_\_\_\_  
Sponsor of Block Party

\_\_\_\_\_  
Date Signed

\_\_\_\_\_  
Address/Telephone Number

\_\_\_\_\_  
Date of Block Party

\_\_\_\_\_  
Alternate Date

**REMEMBER TO SHOW RESPECT FOR YOUR NEIGHBORS AT ALL TIMES.**

**ACCESS MUST BE ALLOWED TO THE PROPERTY  
OF ALL NON-PARTICIPATING RESIDENTS.**

**FIREWORKS ARE DANGEROUS AND  
ARE NOT PERMITTED AT BLOCK PARTIES.  
FIREPITS ARE NOT ALLOWED ON  
CITY EASEMENTS OR IN THE STREET.**

**ANY ACTIVITY THAT CAN CAUSE DAMAGE TO CITY  
AND/OR PERSONAL PROPERTY IS PROHIBITED.  
SPONSOR(S) WILL BE HELD RESPONSIBLE  
FOR ANY REPORTED DAMAGES**

**ALL STREETS MUST BE CLEARED AND RE-OPENED  
FOR TRAFFIC THE DAY OF THE PARTY,  
NO LATER THAN MIDNIGHT.**

**BLOCK PARTY POLICY**

CITY OF DEARBORN  
DEPARTMENT OF PUBLIC WORKS  
REQUEST FOR BLOCK PARTY  
PERMIT FEE AND BARRICADE RENTAL DEPOSIT

\*\*\* PLEASE PRINT \*\*\*

Date of Application: \_\_\_\_\_

(For recordkeeping purposes, the Block Party is filed in the name of the Applicant/Sponsor.  
Please refer to this information when planning future Block Parties.)

**Name of Applicant/Sponsor:** \_\_\_\_\_

Address/Telephone Number: \_\_\_\_\_  
Dearborn, MI                      Zip: \_\_\_\_\_

Planned Date(s) of Block Party: \_\_\_\_\_ Alternate Date(s): \_\_\_\_\_

Location of Block Party (list streets to be barricaded):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Is this your first application/permit?    Yes \_\_\_\_\_    No \_\_\_\_\_  
(Check NO if you had an application in 2004, otherwise check YES)

If Yes, has the Department of Public Works received/approved the petition? \_\_\_\_\_

(Please be advised that first application Block Party Permit requests will be denied if you do not have a petition with at least fifty percent of the neighboring residents. Petitions are valid for five years, after which time a new Petition will be required.)

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Pursuant to Ordinance No. 04-1001, (Chapter 17), Sections 17-100 through 17-114, entitled, "Block Parties", refers to the rules and regulations governing the City's policy on Block Parties.

I HEREBY SWEAR AND CONFIRM that all information provided is true and correct to the best of my knowledge and that I understand the rules and regulations as presented in the City's policy regarding Block Parties.

\_\_\_\_\_  
Signature of Applicant/Sponsor

\_\_\_\_\_  
Date

