



CITY OF DEARBORN
Permit & Plan Review Office
Operator 313-943-2150
Inspector 313-943-2155

OFFICE USE ONLY:

DATE: _____

CLERK: _____

Plumbing Permit # _____

Sewer Permit # _____

Sewer Tap Permit # _____

PLUMBING PERMIT/ APPLICATION

Permit Site Address:		Type of Job: <input type="checkbox"/> Single-Family <input type="checkbox"/> Foreclosure <input type="checkbox"/> Industrial <input type="checkbox"/> New <input type="checkbox"/> Two-Family <input type="checkbox"/> Rehab/ PAD <input type="checkbox"/> Business <input type="checkbox"/> Other _____	
Business Name of Permit Site Address:		Have plans been submitted? (See reverse side for plan review requirements.) <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Required	
Has a building permit been obtained for this project? <input type="checkbox"/> Yes Master Building Permit #: _____ <input type="checkbox"/> No <input type="checkbox"/> N/A		Property Owner Name / Telephone Number	
Property Owner Address (if different from Site Address)		Description of Work	
Address _____ City _____ State _____ Zip _____			

***This permit includes one (1) Rough Inspection and one (1) Final Inspection. Any additional inspections are subject to additional fees.**

*** MINIMUM PERMIT FEE IS \$80 & ADMINISTRATIVE FEE IS \$40**

SEPARATE PERMIT REQUIRED FOR SEWER ITEMS BELOW:

1. PLUMBING- Inspected by Plumbing Division	FEE	#	TOTAL
Stacks (any description)	12.00		
Water Closet	12.00		
Baths	12.00		
Lavatories	12.00		
Laundry Trays	12.00		
Sinks (any description)	12.00		
Hot Water Tank	12.00		
Garbage Disposal / Dishwasher	12.00		
Floor Drains / Special Drains	12.00		
Shower Traps / Valves	12.00		
Sewage Ejectors, Sumps	12.00		
Sub-Soil Drains (interior waterproofing)	12.00		
Water Distribution Pipe			
3/4" to 1"	25.00		
1 1/4" to 1 1/2"	36.00		
2" - 4"	65.00		
Over 4"	78.00		
Urinals / Storm Trap	12.00		
Grease Interceptor	12.00		
Backflow Preventor / Backwater Valve	12.00		
Residential Lawn Sprinkler System	30.00		
Sprinkler Heads	1.20		
Connection to Building Drain & Sewer	90.00		
Camera-Inspection ONLY	80.00		
Additional Inspection (First 1/2 hour)	30.00		
Medical Gases: Bid Price: _____ 1.2% of Bid Price: _____			
Other: _____			

NOTE TO LICENSED CONTRACTORS: A Licensed Plumber be on Site at Time of Inspection(s)

2. SEWER- Inspected by Plumbing Division	FEE	#	TOTAL
Water Service			
3/4" - 1"	25.00		
1 1/4" - 1 1/2"	36.00		
2" - 4"	65.00		
Over 4"	78.00		
Manholes, Catch Basins	36.00		
Sewers: Sanitary, Storm/Combined Lateral			
6" - 14"	65.00		
Over 14"	96.00		
3. SEWER TAPS- Inspected by Engineering Division			
Schedule minimum 1 day in advance - 313 - 943 - 2145			
Sewer Tap - Lateral	240.00		
Sewer Tap - Trunk	360.00		
Sewer Tap - Outside City Limit	480.00		
PAVEMENT RESTORATION			
Pavement Restoration	120.00		
Note: If contractor fails to perform pavement restoration in a timely manner, a contractor retained by the City will restore the pavement. The permit applicant will be charged the following fees: Pavement Replacement, 1 st Square Yard 240.00 Each Additional Sq. Yard 72.00 Sidewalk Replacement, First 25 square feet 150.00 Each Additional Sq. Foot 7.20			
Other: _____			
Make checks payable to "City of Dearborn"			
TOTAL FEES \$ _____			

APPLICANT- CONTRACTOR/ HOMEOWNER:

Name _____	<input type="checkbox"/> Plumbing Contractor
Address _____	<input type="checkbox"/> Drain-layer/ Excavator
City, State, Zip _____	<input type="checkbox"/> Mechanical Contractor
Telephone Number _____	<input type="checkbox"/> Homeowner (Please read Homeowner Affidavit on reverse side)
State License # _____	Expiration Date _____
City of Dearborn Registration # _____	Expiration Date _____
WORKER'S DISABILITY COMPENSATION INSURANCE CARRIER (or reason for exemption)	
EMPLOYER IDENTIFICATION NUMBER (or reason for exemption)	MESC EMPLOYER NUMBER (or reason for exemption)

AUTHORITY: P.A. 230 OF 1972, AS AMENDED
 COMPLETION: MANDATORY TO OBTAIN PERMIT
 PENALTY: PERMIT CANNOT BE ISSUED

I affirm that the information provided in this application and any accompanying drawings, which are a part of this application, is accurate. The acceptance of the permit shall constitute an agreement to abide by all codes and ordinances enforced by the City of Dearborn. **Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subjected to civil fines.**

Office/White Inspector/Canary Engineering-Assessor/Gold Applicant/Pink Authorized signature _____ Date _____

Plumbing and Sewer Tap Permits

Information and Permit Application City of Dearborn

To facilitate permit processing, please fill out your permit application completely and note the following:

GENERAL INFORMATION

- Contractors must be licensed by the State of Michigan and registered with the City of Dearborn.
- Permits for projects in public rights-of-way may be issued to licensed contractors only.

MAIL-IN INFORMATION

- Mail-in applications are encouraged. Follow these easy instructions:
 - a. Fill out permit application completely.
 - b. When a homeowner trade permit is being applied for, the homeowner's ID (i.e. Driver's License or State ID) address MUST match the job site address. Please send a copy of ID along with the trade permit application.
 - c. Include a check, payable to "City of Dearborn" for the amount of your permit.
 - Minimum Permit Fee is **\$80** & Administrative fee (**nonrefundable**) is **\$40**
 - d. Enclose a self-addressed stamped envelope.
 - e. Mail to: Permit & Plan Review Office, ATTN: Permits, 4500 Maple, Dearborn, Mi 48126
 - f. **For further information call the Plumbing Division at 313-943-2155**

PLAN REVIEW REQUIREMENTS

- Plans are not required for the following:
 1. One and two-family dwellings containing not more than 3,500 square feet of building area.
 2. Alterations and repair work determined by the plumbing official to be minor in nature.
 3. Work completed by a government subdivision or state agency costing less than \$15,000.
- Plans are required for all building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to Act. No. 299 or Public Act of 1980, as amended, and shall bear that architect's or engineer's signature and seal. Plans shall be submitted before a permit can be issued.
- If there are deficiencies or insufficient information, the contractor will be contacted and asked to provide missing or additional information. Revision fees may apply.

HOMEOWNER AFFIDAVIT

By signing this application, homeowners are certifying that the plumbing work described on this permit application shall be installed by him/her self in their own home in which they are occupying. **All work shall be installed in accordance with the current State Plumbing Code and shall not be enclosed, covered up, or put into operation until it has been inspected and approved by the plumbing inspector.**

Homeowners also certify that they will cooperate with the Plumbing Inspector and assume the responsibility to arrange for inspections and necessary repairs.

Special Note to Homeowners: Homeowners are discouraged from obtaining permits on behalf of a contractor. The City of Dearborn cannot resolve unlicensed/ unregistered contractors work deficiencies. The City of Dearborn addresses code issues with the permit holder.

PLUMBING INSPECTIONS - PERMIT INCLUDES 1 ROUGH & 1 FINAL INSPECTION- ADDITIONAL INSPECTIONS SUBJECT TO FEES

Inspections are scheduled by calling the Automated Inspection Scheduling System at (313) 943-2400. Please have your permit number and inspection code available.

RESIDENTIAL INSPECTION CODES

305 Underground	330 Water Service
310 Rough	315 Lawn Sprinkler System
315 Final	315 Interior Drain System
315 Sewer/Lateral	

COMMERCIAL INSPECTION CODES

405 Underground	430 Water Service
410 Rough	415 Lawn Sprinkler System
415 Final	440 Medical Gases
415 Sewer Tap /Lateral	415 Interior Drain System
425 Sewer Cap	

SEWER TAP INSPECTIONS

Sewer Tap and related pavement repair inspections are performed by the **Engineering Division** and are scheduled by calling the **Engineering Division at (313) 943-2145** at least **24 hours in advance**.

- A copy of your sewer tap permit will be forwarded to the Engineering Division. The Engineering Division is located on the 3rd floor of City Hall/West Annex (4500 Maple).
- Please refer to the Sewer Connection Standards, Building Lead Requirements and Concrete Pavement Standards for detailed information to assist you with your sewer tap project.

EXPIRATION OF PERMIT: A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after the time of commencing work. **A PERMIT WILL BE CANCELLED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN SIX MONTHS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CANCELLED PERMITS CANNOT BE REINSTATED OR REFUNDED.**

REFUNDS FOR PARTIAL INSTALLATION: If an installation is partially completed, then a permit holder, upon quitting the installation, shall notify the enforcing agency and shall request an inspection. The inspector shall record the acceptance of, or violations against, the work installed on the permit record according to the findings of the inspector. The enforcing agency shall not grant a refund to the permit holder of the permit fee covering equipment installed and inspected.

The City of Dearborn will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, handicap or political beliefs.