City of Dearborn
Home Town of Henry Ford
Police Department

John B. O'Reilly Jr.
Mayor

Petition for Public Service Day
"No Parking" Hardship Exemption Permit

Background Information

Public Service Days occur weekly on your neighborhood's regular trash pickup day from 8am-4pm.

Public Service Days are designed so that the City can deliver services to your neighborhood in a more efficient manner, including street cleaning from curb to curb.

In return, City ordinance requires you to remove your parked vehicle(s) from the street from 8 a.m. to 4 p.m. on each Public Service Day in your neighborhood. Failure to do so could result in your vehicle(s) being towed at your expense and you receiving a citation.

However, the City understands that it may not be possible to remove your parked vehicle(s) because of a physical situation beyond your control.

Hardship Exemption Permit

If every reasonable attempt to remove your parked vehicle from the street has failed because of circumstances beyond your control, you may be in a hardship situation and should apply for a parking exemption permit.

The Dearborn Police Department will review your application and determine if you qualify for an exemption permit. If granted, the permit would allow you to continue parking on the street on Public Service Days — in front of your own home only.

If you are considering applying for an exemption permit, please be aware that…

- Permits will **not** be granted if you have as many or more off-street parking spaces than the number of licensed drivers in your home. For example, if you have room in your driveway for three vehicles and you have three licensed drivers, then you will not be granted a permit.

- If you receive an exemption permit, it must be displayed from the rearview mirror of your vehicle whenever it's parked on the street during a Public Service Day. **Your vehicle must be parked in front of your own property.**

- Exemption permits may NOT be transferred to other vehicles.

- Exemption permits are NOT valid for use during snow emergencies.

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The Petitioning Process

Petitions for parking exemption permits will be reviewed on a case-by-case basis in the order in which they are received. You will be notified as soon as possible of the decision regarding your petition. **You must completely fill out the petition form, and submit all required documentation.**

Mail the completed form and required documentation to: **Dearborn Police Department, Traffic Safety Bureau, 16099 Michigan Avenue, Dearborn, MI 48126.**

If you are unable to complete the form or to provide the required documentation due to a physical limitation, you may call 943.2276 to request an onsite evaluation.

Petition for Public Service Day "No Parking" Exemption

Name: _____
Address: _____
Home Phone: _____
Work Phone: _____
Cell Phone: _____
Email Address: _____
Number of vehicles registered and kept at your residence: _____
Number of vehicles for which you are requesting an exemption permit. _____
If you have a garage, what is the height and width, in feet and inches, of your garage door opening when the door is open? _____

State the reason why you believe you cannot remove your parked vehicle(s) from the street on your Public Service Day. (Attach a separate sheet, if necessary.)

_____

_____

_____

Required documentation

- Copies of current vehicle registration for **every** vehicle registered and kept at your residence (not just the ones you are seeking an exemption for).
- Copies of current driver license for **every** driver residing at your home.
- Photo of the front of your home from across the street, including your driveway (if you have one). If your home is on a corner lot, the photo(s) should also show the side of the home, street, driveway and garage (if you have one).
- Photo of your garage, if you have one and if your home is not on a corner lot.