PERMIT & PLAN REVIEW OFFICE
FEE SCHEDULE
November 3, 2017

Payment Options

Cash – in person at Treasurer’s window in the Dearborn Administrative Center (DAC)
Check/money order – by mail or in person at Treasurer’s window in the DAC
Credit card - in person at Treasurer’s window in the DAC (3% fee added)

Commercial & Residential Plan Review & Permits

Permit Processing Fee- Residential permit $40 – Residential BLDG permit $42
Commercial BLDG permits $42

Residential Plan Review ($1 per $1,000 const. cost)…………………$15-$150
Includes: Fences, Concrete, Porches/steps, Garages/Sheds, & Ramps
RS Plan Review Revisions- $5/sheet minimum fee of .....................$25

All Commercial Plan Review ($1- $500K construction cost)......... $180
Includes: Commercial Concrete, trash enclosures, Satellites,
         Re-Roofing, Demolition, Waterproofing, etc. plan reviews.
         (>=$500.1K $650 plus 0.0003% of const. value over $500K)
1st Plan Review Revision (Processing fee, per letter changes only)... $40
2nd Plan Review Revision (Based on hourly requirement)......... $180
Applicant changes to prior submitted plan............................. $180

Commercial Const. Minimum Permit Fee ($1-$2,000 in const. cost). $85
CS Const. Fee ($2,001 - $1M in const. cost) $10 per $1K const cost
Plus an Administration Fee of............................................... $42

Residential Const. Minimum Permit Fee ($1-$2,000 in const. cost) .. $85
RS Const. Fee ($2,001-$1M in const. cost) $10 per $1K const cost
Administration Fee for Flatwork.............................................. $40
Administration Fee for BLDG................................................ $42

Residential Revised Permit – Reprint after one....................... $15
(Plus $10 for each $1,000 of increased const. cost)
Commercial Revised Permit................................................. $40
(Plus $10 for each $1000 of increased const. cost)

RS or CS Concrete cert, (Concrete $3.60/sq ft, fence, shed) Min fee $50
Concrete permit, Private Prop. ($3.60 ea 100 sq. ft) Min fee ....... $25
Concrete permit, Public Prop. ($0.30 per lineal foot) Min fee ......... $25

Parking Lot Plan Review $50 - Permit Fee (5000 sq ft or less) .... $40
Each additional 1000 sq ft .................................................... $10
(Includes: Asphalt, Concrete, repairs, gravel, seal coat, & striping)

Signs:  Plan Review Fee ....................................................... $50
        Wall mansard signs & Interior wall signs (each)......... $25
        Ground signs with structure (Based on const. value) .... $60
Face change – Flat fee for all per business ............... $25
Sandwich Board Sign .......................................................... $25
Temporary event – ground sign .............................................. $0
Administration Fee for all above permits ......................... $40

Trade Permits (Electrical / HVAC / Plumbing) .............................. $80
Plus an Administration Fee of ................................................. $40

Note: All Trade Permits include a Rough Inspection and Final Inspection

Trade Investigative fee for work performed without permit .......... $100
Permit Re-inspection ................................................................ $30 or $50
Permit Extension ....................................................................... $25

Building Board of Appeals

Code Appeal ............................................................................. $500
Fence Appeal ............................................................................. $250
Sign Appeal ................................................................................ $250

Zoning Board of Appeals

Commercial Zoning Appeal ...................................................... $1,000
Residential Zoning Appeal ........................................................ $ 500

Design Review Committee (DRC) for Downtown Business Districts

Application submission ($40 processing & $75 Review fees) ...... $115

Demolition Appeals Board / Hearing Officer

Application Fee ........................................................................ No Charge
Administrative Fee .................................................................... $75

Commercial Re-Occupancy Inspection

5000 SQ FT or less ................................................................. $300
Each additional 1000 SQ FT ....................................................... $30

Vacant Property

Vacant Registration ................................................................. $150
Monitor Inspections ................................................................ No Charge
Update New Property Owner Information ............................. $25
Update Registration Information ............................................. No Charge

Misc Items

Copy Fee, for 1st page ............................................................. $5
Additional pages ........................................................................ $1.25
Duplicate Copy of a Permit ...................................................... $18

CSH CS Permit Docs 4/21/20