PERMIT & PLAN REVIEW OFFICE
FEE SCHEDULE
November 3, 2017

Commercial & Residential Plan Review & Permits

Permit Processing Fee- Residential permit $40 – Residential BLDG permit $42
Commercial BLDG permits $42

Residential Plan Review ($1 per $1,000 const. cost)..................$15-$150
Includes: Fences, Concrete, Porches/steps, Garages/sheds, & Ramps
RS Plan Review Revisions- $5/sheet minimum fee of .....................$25

All Commercial Plan Review ($1- $500K construction cost) ..........$180
Includes: Commercial Concrete, trash enclosures, Satellites,
Re-Roofing, Demolition, Waterproofing, etc. plan reviews.
(>$500.1K $650 plus 0.0003% of const. value over $500K)
1st Plan Review Revision (Processing fee, per letter changes only) ...$40
2nd Plan Review Revision (Based on hourly requirement) ..............$180
Applicant Design changes to prior submitted plan.....................$180

Commercial Const. Minimum Permit Fee ($1-$2,000 in const. cost).$85
CS Const. Fee ($2,001 - $1M in const. cost) $10 per $1K const cost
Plus an Administration Fee of...........................................$42

Residential Const. Minimum Permit Fee ($1-$2,000 in const. cost) ..$85
RS Const. Fee ($2,001-$1M in const. cost) $10 per $1K const cost
Administration Fee for Flatwork............................................$40
Administration Fee for BLDG..............................................$42

Residential Revised Permit – Reprint after one .........................$15
(Plus $10 for each $1,000 of increased const. cost)
Commercial Revised Permit..................................................$40
(Plus $10 for each $1000 of increased const. cost)

RS or CS Concrete cert, (Concrete $3.60/sq ft, fence, shed) Min fee $50
Concrete permit, Private Prop. ($3.60 ea 100 sq. ft) Min fee.........$25
Concrete permit, Public Prop. ($0.30 per lineal foot) Min fee.......$25

Parking Lot Plan Review $50 - Permit Fee (5000 sq ft or less) .......$40
Each additional 1000 sq ft ......................................................$10
(Includes: Asphalt, Concrete, repairs, gravel, seal coat, & striping)

Signs: Plan Review Fee.........................................................$50
Wall mansard signs & Interior wall signs (each)......................$25
Ground signs with structure (Based on const. value) ..............$60
Face change – Flat fee for all per business ......................$25
Temporary event – ground sign...........................................$0
Administration Fee for all above permits.........................$40

CSH CS Permit Docs 11/3/17
Trade Permits (Electrical / HVAC / Plumbing) ......................... $80
  Plus an Administration Fee of ........................................ $40
  Note: All Trade Permits include a Rough Inspection and Final Inspection

Trade Investigative fee for work performed without permit ......... $100
Permit Re-inspection .......................................................... $30 or $50
Permit Extension .................................................................... $25

Building Board of Appeals

  Code Appeal ....................................................................... $500
  Fence Appeal ...................................................................... $250
  Sign Appeal ....................................................................... $250

Zoning Board of Appeals

  Commercial Zoning Appeal .............................................. $1,000
  Residential Zoning Appeal .............................................. $  500
  Code Interpretation .......................................................... $1,000
  Special Meeting (in addition to standard fee) ....................... $  500

Design Review Committee (DRC) for Downtown Business Districts

  Application submission ...................................................... $150

Demolition Appeals Board / Hearing Officer

  Application Fee .................................................................... No Charge
  Administrative Fee ............................................................. $75

Commercial Re-Occupancy Inspection

  5000 SQ FT or less ......................................................... $300
  Each additional 1000 SQ FT ............................................ $30

Vacant Property

  Vacant Registration .......................................................... $150
  Monitor Inspections .......................................................... No Charge
  Update New Property Owner Information ........................ $25
  Update Registration Information ....................................... No Charge

Misc Items

  Copy Fee, for 1st page ...................................................... $5
  Additional pages .............................................................. $1.25
  Duplicate Copy of a Permit ............................................... $18